



**WORLD MISSIONS Inner-city EXTENSION Center Inc.**

**1720 First Street, N.W.**

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**Date \_\_\_\_\_**

Dear \_\_\_\_\_

Thanks for your interest in volunteering at the EXTENSION Center.

As a community based organization, it is our mission to provide educational training services that positively impact lives of children, youth and adults living in inner-city neighborhoods. To accomplish our mission, we sponsor special event rallies and educational training programs throughout the year.

To accomplish our mission, we thank you in advance for your sharing your time, and resources, in helping us in our efforts of working with the children and youth in our program. As one of the requirements for persons working with our children and youth volunteers and staff must:

- 1 Complete our volunteer application
- 2 Submit a current Certification of TB Clearance every two years
- 3 Provide us with a current FBI finger printed original report
- 4 Provide us with a police clearance
- 5 Provide us with a National Child Sex Offender Registry clearance
- 6 provide us with three letters of reference from non family members
- 7 Provide us with a DC Child Abuse Registry clearance

- 8 Meet the parents of the child/youth that you will be mentoring/reading to/with
- 9 Make a 6 month volunteer commitment

Again thanks for your interest in working with us, and we look forward to having you be apart of our efforts of working with the participants in our program.

Sincerely,

Dr. JoAnn Perkins, Executive Director